



STALLHOLDERS – TERMS AND CONDITIONS

Bookings are only accepted on a signed and dated official application form to be received no later than Friday 31st March 2017. Forms may be submitted electronically via the website at: <http://yorkpride.org.uk/york-pride-2017-stall-booking-form/>

Once you have received confirmation of your booking being accepted cheques should be forwarded to the same address and made payable to YORK PRIDE. Payments may also be made via bank transfer; Account Name: York Pride. Account Number: 65687662. Sort Code: 08-92-99. Bank: Co-operative Bank, 15-17 Feasegate, York, YO1 8SH.

Stallholders must provide a gazebo/marquee type structure, along with appropriate tables.

Payment in full must be made no later than the closing date Friday 31st March 2017 to avoid a 50% extra charge. Post-dated cheques will not be accepted.

Your entire stall must fit within the area stated. Allocated stall space may be on inclining ground.

Parking is NOT permitted behind stalls. All vehicles must be removed from Knavesmire Field by 12 Noon on Saturday 10th June 2017.

Goods sold and the manner of selling must, in the opinion of the organisers, be conducive to the event. The organisers reserve the right to reject stall applications if they consider the stall or the goods/services offered as unsuitable for the event, or there are already too many stalls of a similar nature.

Stall cancellation must be in writing. For cancellations on or before the Friday 31st March 2017, the booking fee will be returned minus an admin fee of £15.00, provided the stall can be re-let. No refunds will be given if notice is given later than Friday 31st March 2017.

Event Cancellation: In the unlikely event that the event has to be cancelled, no refunds will be given. The organisers will not be liable for any other expenses due to event cancellation.

Electricity: Unless otherwise agreed, no generators or engines are permitted. Electricity, gas and running water are NOT available on the day.

Liability: Although the organisers hold public liability insurance, no responsibility is accepted for loss howsoever caused, including earnings, theft, loss, damage, power failure, bad weather, event cancellation etc. You must provide your own public liability insurance, and produce a copy if demanded. The organisers maintain the right to recover from you any costs incurred by them should you be legally liable for any claim or part of a claim in conjunction with the event. It is also your sole responsibility to ensure that the goods you offer for sale are fit for the purpose that you sell them, and that your stand and display are safe and secure. This should be checked by the exhibitor at regular intervals throughout the event.

Safety: You are not permitted to sell goods from the rear of your stall. Please do not encroach onto the walkways. Fire exits must not be obstructed. In the case of fun fair/amusements or where working machinery is involved, a copy of the insurance certificate must be made available to the organisers by Sunday 30th April 2017.

Health and Safety: Organisers of fairground/amusement activities and caterers/food stalls must take responsibility for health and safety and abide by the appropriate regulations and codes of practice. Every effort should be made to safeguard against "damage to" or "theft of" articles left in their charge.

Opening Times: Exhibitors are able to access Knavesmire Field via Knavesmire Road from 9am on the day. Stalls must be ready to sell by 12 Noon, and must not start packing away until the event closes at 6pm. Your stall must be vacated by 7.30pm, and left in a clean and tidy condition. Exhibitors must also remove their own rubbish. The organisers reserve the right to recover the costs incurred for removal of any refuse left behind by exhibitors.

All caterers at the event must comply fully with the requirements of the Food Safety Act 1990 and the Food Safety (General Hygiene) regulations 1995 and any amendments thereto and comply with all instructions given by the Environmental Health Officer.

Licensing Act 2003: By signing the application form, you agree and accept that the responsibility for ensuring that you apply for any licenses from the City of York Council required under the act is yours. You agree to obtain all licenses required for the operation of your stall, and you agree to comply with the terms and conditions of any licenses during the event. You further agree to indemnify 'York Pride' and its committee, officers, and organisers against all claims, losses, penalties, fines and costs that may be incurred as a result of your failure to comply with this condition, and to pay to 'York Pride' any such sums on demand.

The organisers reserve the right to reject or cancel bookings for this and other events from any stallholder failing to comply with any of the aforementioned conditions or with any reasonable request made by the organisers or their staff, either verbally or in writing. The stallholder may also be asked to leave the event immediately. In this situation there will be no claim against the organisers.